

CANNONS CREEK BOARD OF TRUSTEES TRIENNIAL WORKPLAN: YEAR 2017

2017	Jan/Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Terms	TERM 1 31 Jan - 13 April			TERM 2 1 May – 7 July			TERM 3 24 July – 29 Sep			TERM 4 16 Oct – 14 Dec	
Meetings	22 Feb	22 Mar	12 April	17 May	21 June	July	16 Aug	20 Sept	25 Oct	22 Nov	Dec
Charter	Updated charter & AoV to MOE by 1/3			Annual Report to MOE by 31/5							
Student progress & achievement	Target students and baseline data	Discussion on OTJ's and AoV	PAT etc Testing results		Target Student up date		6 year Obs Annual Report			Target Student final report	
Curriculum Reporting	Overview of 2017 Team structures	Health and Safety Reporting	Environment Reporting	PB4L Reporting	Pasifika Education Plan		Student Support Reporting	Maori Education Plan	Digital Technology Reporting	Special Education Reporting	
Finance	Budget 2017 approved	Accounts to the auditor	Monitor Budget	Monitor Budget	Monitor Budget		Mid Year Review	Monitor Budget	Monitor Budget	Monitor Budget	Draft Budget/End of year accounts
Principal appraisal		Appraiser appointed and dates set							Data gathering for appraisal	Appraisal report to board	
Policy Review	Ratification of governance policies										
Board Process/PD	Appoint Chair									Annual Review and next steps 2018	