

CANNONS CREEK BOARD OF TRUSTEES
MEETING AGENDA: Wednesday 13 September 2017 at 5.30pm

Item	Documentation	Approx time
<p>1. Administration</p> <p>1.1 Present</p> <p>1.2 Apologies</p> <p>1.3 Declaration of interests</p> <p>1.4 Confirmation of minutes: ensure action points have been completed or are on the agenda</p>	<p>Conflict of interest policy</p>	<p>10 mins</p>
<p>2. Strategic</p> <p>2.1 Any strategic decisions to be made</p> <ul style="list-style-type: none"> • Keeping of Non Public Minutes <p>2.2 Any strategic discussions</p> <ul style="list-style-type: none"> • Education Act Changes – Physical Restraint • Discussion from ERO review <p><i>e.g. feedback from consultation or professional development, updating the charter, contract for external appraiser, draft budget</i></p>	<p>Background information with recommendations and wording of any resolutions</p>	<p>20 – 30 minutes</p>
<p>3. Monitoring</p> <p>3.1 Progress in relation to annual plan</p> <ul style="list-style-type: none"> • Project Energise <p>3.2 Data reporting or presentations</p> <ul style="list-style-type: none"> • Report on the 6 Yr Observation Survey Results postponed from August Meeting <p>3.3 Curriculum Team reporting</p> <ul style="list-style-type: none"> • Pasifika Education Plan: Angela the team leader will present the actions and next steps for the Pasifika Education Team <p>3.4 Community Engagement</p>	<p>Reporting from Principal (or board members/staff with responsibilities for specific areas)</p>	<p>60 minutes</p>

<ul style="list-style-type: none"> • Report on events that have happened and will happen to the end of Term 3 <p>3.5 Financial reporting</p> <ul style="list-style-type: none"> • August Accounts/Financial Statements <p>3.6 Property reporting</p> <ul style="list-style-type: none"> • Inside Hall Painting <p>3.7 Personnel reporting</p> <ul style="list-style-type: none"> • School Roll and staffing 2018 <p>3.8 Health and Safety</p> <ul style="list-style-type: none"> • School Gate Update • Stand Down 		
<p>4. Correspondence</p>	<p>Education Gazette – August 2017 Tukutuku Korero – August 2017 STA NEWS – August 2017</p>	<p><i>10 minutes</i></p>
<p>5. Urgent new items</p>		<p><i>10 minutes</i></p>
<p>6. Non Public Business</p>		
<p>7. Next meeting</p> <p>7.1 Identification of agenda items</p> <p>7.2 Review of effectiveness of meeting:</p> <ul style="list-style-type: none"> - Did we achieve our objectives - Did we manage the time well - Did everyone contribute - Is there anything we could do differently or better? 	<p>Board meeting policy and process</p>	<p><i>10 minutes</i></p>